

# OAK PARK AND RIVER FOREST HIGH SCHOOL

201 NORTH SCOVILLE AVENUE • OAK PARK, IL 60302-2296

April 18, 2018

Enrollment and residency verification applies to ALL incoming freshman (*course selection does not mean your student is enrolled*), students currently attending the high school, fifth-year seniors, and off-campus students.

Dear OPRF Families,

District 200 is continuing to conduct annual residency verification for all students. This is to help ensure that only students who legally reside within the District's boundaries receive educational services funded by District tax dollars. Before going through residency verification, we need each student who will attend OPRF during 2018-2019 to be enrolled online.

## **Online Enrollment and Upload of Residency Documents: May 24 – June 26, 2018**

Enrollment, which is a separate process from course registration and fee payment, involves going online and filling out required information for your student. If you have multiple students, you must enroll each student online and upload or present residency documents for at least one of them.

Incoming freshman, as well as current freshman, sophomore, and junior families will be receiving a log-in code called a "snapcode" via email a few days prior to May 24.

## **Online Residency Verification**

**Simply upload all residency documents when you complete the online enrollment process anytime from May 24 through June 26.** Otherwise, you must visit the high school at the specific times below to submit your documents in person.

## **In-Person Residency Verification**

**Because we are now offering, *and encouraging*, online submission of your residency documentation, we have shortened our residency verification days and times to the following:**

- **Thursday, June 21: 8:30 a.m. – 3:00 p.m.**
- **Tuesday, June 26: 8:30 a.m. – 3:00 p.m.**

Failure to complete enrollment and provide proof of residency will result in the student's schedule being pulled and course selections removed. Additionally, if you have any questions about either enrollment or residency verification or you feel that you cannot complete the online enrollment process or residency verification process due to special circumstances (e.g., temporary living arrangement due to loss of housing), please contact the Registrar: [registrar@oprfhs.org](mailto:registrar@oprfhs.org) or 708-434-3262. Thank you so much for your cooperation.

Sincerely,

Nathaniel Rouse  
Principal