

PAY TO PLAY INSTRUCTIONS

(Have your student's ID # and credit card info ready)

1. GO to www.oprfhs.org
2. Click **On-Line Payments** in **Quick Links** box (lower right corner)
3. Click **OBLIGATION PAYMENTS**
4. Click **OBLIGATION PAYMENTS-ATHLETICS**
5. Click on the \$ symbol/bar
6. Enter \$50.00 in the **Amount due** box
7. Enter **Student Last Name** and **Student ID #**
8. Under **Statement**, type Pay to Play and appropriate sport
9. Click on **Buy Now**
10. Enter your account info or create a new account
11. Provide and verify billing information
12. Click **Complete Order**
13. If you have another student's fee to process, click on the "To continue shopping, please click here" link